

SPEED POST A/D
INTERVIEW CALL LETTER

भारत सरकार
GOVERNMENT OF INDIA
परमाणु ऊर्जा विभाग
DEPARTMENT OF ATOMIC ENERGY
निर्माण, सेवा एवं संपदा प्रबंध निदेशालय
DIRECTORATE OF CONSTRUCTION, SERVICES AND ESTATE MANAGEMENT

विजय म साराभाई भवन,
Vikram Sarabhai Bhavan,
अजुशक्तिनगर/Anushaktinagar,
मुंबई/Mumbai-400 094.

No.DCSEM/A/1(18)/2015-Rectt./

Jan. , 2017

Name of the Candidate	:	
Post applied for	:	Scientific Assistant 'B' (Horticulture/Civil/Mechanical)
Application No.	:	
Roll No	:	
Correspondence Address	:	

Sub: Interview for appointment in the Directorate of Construction
Services & Estate Management.

Dear Applicant,

Please report to us at 'O' floor Security counter, Vikram Sarabhai Bhavan, Anushaktinagar, Mumbai-94 at the time and date specified below for assessment of your suitability for appointment to the following post :-

Date of Interview	Time	Level in Pay Matrix
	9.00 am	Rs.35400- Level 6 of Pay Matrix (Pre-revised Pay Band : Rs.9300-34800 plus Grade Pay Rs.4200/-

(You are likely to be interviewed at any time on the date specified above or the following day, if found necessary, and hence you should be prepared to remain present on the specified date as well as the following day).

2. You are requested to bring the **original** certificates and mark sheets in support of your academic and technical qualifications from Xth standard onwards, work experience, date of birth, caste certificate [**SC/ST/OBC (latest Non Creamy Layer Certificate)**] in the prescribed format etc. **at the time of interview for verification.** You may also bring any other document like Project Report/Journals/Practical Books prepared by you during the course of study for presentation during the Interview in support of your proficiency in the discipline, if you so desire. A set of attested copies of all the certificates and mark sheets may also be submitted at the time of interview. A passport size photograph may also be brought alongwith you.

3. 'No Objection Certificate' from your present employer is essential in case you are at present serving under Central/State Government or in any Public Sector Undertaking/Autonomous or a local body of the Central/State Government. (This does not apply in the case of candidates whose applications are forwarded by the Heads of their Departments/Employers in which case, the candidates should produce a copy of the letter forwarding his/her application by the present employer to this Directorate).

(Please note that producing the documents indicated at para 2 & 3 at the time of interview is mandatory. You will not be interviewed if these documents are not produced for verification).

4. SC/ST candidates are eligible for reimbursement of **SECOND CLASS** Rail fare/bus fare incurred on production of documentary proof like ticket/receipts etc., from the Railway/Bus station nearest to the place from which actually travelled or to the address for correspondence given whichever is less and back to the same place. Reimbursement of bus fare is limited to IInd class rail fare or actual bus fare whichever is less. **However, outstation SC/ST candidates who are employed in Government Sector/who have availed of Railway concession are not eligible for reimbursement of Rail/bus fare.** You should present your travel claim on the date of your interview in the prescribed form enclosed, duly completed. If the concessional return ticket is available, reimbursement will be limited to the concessional fare.

5. The date fixed for interview cannot be postponed or preponed for any reason whatsoever. It may please be noted that the **Outstation candidates will have to make their own arrangements for their stay in Mumbai.**

This letter will serve as an entry permit to enter the place of interview.

Yours faithfully,

(Smt.Lakshmi S. Hatti)
Assistant Personnel Officer
Tel No: 2548 7213.

NOTE: Vikram Sarabhai Bhavan is a restricted area. Therefore, while reporting for interview, you are advised not to carry with you any electronic items such as mobiles, cameras, CDs, floppies etc. or any negatives of photograph.

The following Bus Routes of B.E.S.T. are available to come to Anushaktinagar.

Bus No.	Bus Route
21 Ltd.	From Gateway of India to Trombay/ Anushaktinagar
92 Ltd.	From World Trade Centre Via Dadar TT/Sion to Anushaktinagar.
382	From Sahar Airport Via Ghatkopar/Chembur to Anushaktinagar.
355	From SaatBangala, Andheri Via Anushaktinagar to Trombay.
374 Ltd	From Goregaon(West) Via Andheri/Sion to Anushaktinagar.
360	From Kurla Station Via Anushaktinagar to Trombay.
352	From Sion Via Anushaktinagar to Trombay.
380	From Amrutnagar, Ghatkopar(East) Via Anushaktinagar to Trombay.
399 Ltd	From Teen Haath Naka, Thane(West) Via Anushaktinagar to Trombay.

(Mankhurd Railway Station of Mumbai on Harbour Line is the nearest Railway station to reach Anushaktinagar)

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DIRECTORATE OF CONSTRUCTION, SERVICES AND ESTATE MANAGEMENT

विजय मसाराभाईभवन,
Vikram Sarabhai Bhavan,
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मुंबई/Mumbai-400 094.

Ref : DCSEM/A/1(18)/2015/Rectt./

Jan. ,2017

Name of the Candidate :		
Post applied for :	Technician 'B' (Electrical/Plumber/Mason/Carpenter)	
Application No. :		
Roll No. :		
Correspondence Address:		

Sub: Trade Test & Interview for appointment as Technician `B`
in the Directorate of Construction, Services & Estate Management.

Dear Applicant,

Please report to Security Complex, near Main Gate, Anushaktinagar, Mumbai – 400 094 at the time and date specified below for assessment of your suitability for appointment to the post applied for. You will have to undergo a Trade Test and interview on the date indicated below:

Date of Trade test and Interview	Time	Pay Band Plus Grade Pay
	8.30 am	Rs.21,700~ Level 3 of Pay Matirx (Pre-revised Pay Band Rs. : Rs.5200-20200 plus Grade Pay Rs.2000/-

(You are likely to be interviewed at any time on the date specified above or the following day, if found necessary, and hence you should be prepared to remain present on the specified date as well as the following day).

2. You are requested to bring the **original** certificates and mark sheets in support of your academic and technical qualifications from Xth standard onwards, work experience, date of birth, caste certificate [**SC/ST/OBC (Latest Non Creamy Layer Certificate)**] in the prescribed format etc. **at the time of trade test/interview for verification.** You may also bring any other document like Project Report/Journals/Practical Books prepared by you during the course of study for presentation during the Trade Test/Interview in support of your proficiency of the trade, if you so desire. Attested copies of all the certificates and mark sheets may also be submitted at the time of interview. A passport size photograph may also be brought alongwith you.

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