

भारत सरकार / Government of India  
परमाणु उर्जा विभाग / Department of Atomic Energy  
निर्माण सेवा एवं संपदा प्रबंध निदेशालय /  
Directorate of Construction, Services & Estate Management  
वसुली अनुभाग / Recovery Section

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Ref: DCSE/RECOVERY/III(1)/2002

December 09, 2013  
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Sub : Retention of departmental accommodation  
on retirement/terminal leave.

A copy of Office memorandum No.5/1(2)/2013-SUS/15132 dated December 06, 2013, received from Department of Atomic Energy, on the above subject, is forwarded. Contents of the above Office Memorandum may please be brought to the notice of all the employees.

Encl : as above

  
(K. Gopalakrishnan)  
Administrative Officer-III  
Tel:25487208/25486324

1. Chief Administrative Officer, AERB
2. Chief Administrative Officer, BARC
3. Chief Administrative Officer, BRIT
4. Chief Administrative Officer, DPS
5. Chief Administrative Officer, HWB
6. Chief Administrative Officer, NRB
7. Under Secretary (Adm), DAE
8. Administrative Officer (R), DCSEM
9. Administrative Officer (K), DCSEM
10. Liaison Officer, NFC, DAE
11. Sr. Manager (HR), NPCIL, V.S. Bhavan
12. Chief Administrative Officer, AEES
13. Sr. Administrative Officer, TMC
14. Administrative Officer (GA), TIFR
15. Administrative Officer (Estate), IRE
16. Administrative Officer, DAE-UGC-CSR

- Copy : 1. Director, DCSEM  
2. Head, ESD  
3. Chief Administrative Officer, DCSEM  
4. Jt. Controller (F&A), DCSEM

} For information.

Government of India  
Department of Atomic Energy  
Service Units Section

Anushakti Bhavan,  
C.S.M.Marg,  
Mumbai – 400 001.

No. 5/1(2)/2013-SUS/15132

December 6, 2013

OFFICE MEMORANDUM

Subject : Retention of departmental accommodation on retirement /  
terminal leave - regarding -

As per the Department's Office Memorandum No. 5/1(2)/2013-SUS/7407 dated 10.6.2013 the departmental accommodation allotted to an employee can be retained on retirement / terminal leave for a period of two months on payment of normal licence fee and subsequent one month on payment of six times the normal licence fee on medical/educational grounds, without certificate.

2. The matter has been reviewed further and the following revised norms are approved in supersession of this Department's Office Memorandum dated 10.6.2013 : (i) Departmental accommodation allotted to an employee can be retained on retirement / terminal leave for a period of two months on payment of the normal licence fee; (ii) Extension will be allowed for the next two months on four times of the normal licence fee; and, (iii) Extension for a further two months on payment of eight times of the normal licence fee, in deserving cases (total maximum permissible duration of stay in departmental accommodation after retirement:6 months only).

3. It has further been decided that no retention beyond the period of six months on any grounds whatsoever will be allowed and eviction proceedings will


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be initiated by the Estate Officers concerned in case the house is not vacated immediately thereafter. In addition, damage rate of licence fee as applicable from time to time shall be charged from such unauthorized occupants of the departmental accommodation.

4. This order would be applicable in respect of those allottees who have retired on or after 10th June 2013. Retention of accommodation in respect of those allottees who have retired prior to 10th June 2013, would be regulated as per the orders in force prior to 10th June 2013.

5. Any relaxation to the above orders, if considered necessary, in deserving cases, will be decided by Secretary, DAE.

6. This issues with the approval of the competent authority.

  
(K.P.S. Pillai) 6.12.2013  
Under Secretary

All Heads of Units / PSUs/ Aided Institutions of DAE