GENERAL INSTRUCTIONS:

(i) A candidate must not bring any electronic devices into the examination centres. Use of calculator, mobile phone and/or other electronic devices during the Screening Test is not allowed.

(ii) In case of candidates residing outside Mumbai, they are required to make their own arrangements for their stay in Mumbai for attending the Screening/Physical Test. Outstation candidates will have to make their own arrangements for their stay in Mumbai for attending the Screening/Physical Test.

(iii) The dates fixed for the screening test will be communicated to the candidates. The date fixed for the screening test cannot be changed under any circumstances.

(iv) Please bring ball point pen (black or blue) and dress in comfortable clothes.

(v) Candidates are required to bring the call letter along with them for the Screening/Physical Test failing which the candidate will not be allowed to appear for the Screening/Physical Test.

(vi) The candidates must bring any one of the following documents as identity proof:

1) Driving Licence
2) Voter ID Card
3) Aadhaar Card
4) Identity Card issued by University/College
5) PAN Card

(vii) Outstation candidates will have to make their own arrangements for their stay in Mumbai for attending the Screening/Physical Test.

(x) The candidates must bring any one of the following documents as identity proof:

1) Driving Licence
2) Voter ID Card
3) Aadhaar Card
4) Identity Card issued by University/College
5) PAN Card

(xi) The candidates must bring the following documents along with them at the venue of the Screening Test.

1) College/University/Institute ID Card
2) Aadhaar Card
3) Voter ID Card
4) Driving Licence
5) PAN Card
SC/ST outstation candidates called for Screening/Written Test/Physical / Skill/Trade Test/Interview which will be held in Mumbai will be paid to and fro Travelling Allowance of second class railway fare by the shortest route (subject to production of tickets) as per rules. However, Travelling Allowance is not admissible to those SC/ST candidates who are already in Central/State Government services, Central/State Government Corporations, Public Sector Undertakings, Local Government Institutions and Panchayat and the concession availed from Railways, if any, for undertaking journey for attending Screening/Written Test/Skill/Trade Test/Interview. TA reimbursement will be subject to production of self-attested copy of SC/ST Caste Certificate and Paper Tickets/e-ticket.

Candidates are advised to download Travelling Allowance reimbursement form from DCSEM website www.dcsem.gov.in or https://dcsem.mahaonline.gov.in and bring duly filled in form along with all enclosures stated therein at the time of Screening test.

Candidates working under the Central-State Government, Public Sector Undertakings, Autonomous Bodies etc. are required to submit “NO OBJECTION CERTIFICATE” at the time of Skill/Trade Test/Interview.