

GOVERNMENT OF INDIA
DEPARTMENT OF ATOMIC ENERGY
DIRECTORATE OF CONSTRUCTION, SERVICES & ESTATE MANAGEMENT
NOTICE FOR PREQUALIFICATION CUM TENDER

NIT NO. DCSEM/CQD/QSC/AC-Maint-City/NIT-Hard/15/2018-19 dt. 11.06.2018

Sealed tenders are invited by Head GSS, DCS&EM, DAE, V.S. Bhavan, Anushaktinagar, Mumbai-400 094, on behalf of President of India **in two bid**, from eligible contractors for the work and details given below:-

1. WORK & SCOPE:

Name of work	Estimated cost ₹	Performance guarantee (PG) / Security deposit (SD)	EMD (in ₹)	Time of Completion
Biennial comprehensive maintenance of window, split and tower type air-conditioners and water coolers installed at various location in city area under DCSEM / DAE in Mumbai.	11.18 lakhs	5% (PG)+ 2.5 % (SD) of Tendered value	22,360/-	24 month

2. ELIGIBILITY / QUALIFICATION: Prospective agencies will be required to fulfill following criteria for participating in the tendering process and to submit the same along with application for issue of tender document.

- a) **Proof of registration** with Government / Semi Government organizations like CPWD, MES, Railways, State PWDs etc. in appropriate class if any or carried out similar works.
- b) **List of similar works** in hand & similar works carried out by them for last **7 years** ending **31.05.2018** indicating
 - i) Agency for whom executed.
 - ii) Value of work.
 - iii) Completion time as stipulated and actual, or present position of the work.
- c) **List of construction & maintenance plant, machinery**, equipments, accessories & infrastructure facilities possessed by the agency to complete the work in time.
- d) **List of Technical staff** they possess.
- e) **Performance certificates**; GST registration certificate; PAN (permanent Account Number) & with proof for reference.
- f) EPFO registration certificate, ESIC certificate, BOCW Welfare Board registration certificate (if applicable).
- g) Avg. annual turnover, Similar works & Bank solvency shall be as follows:-

Avg. annual turnover of last three financial years (ending 31.03.2017) not less than ₹) *	Similar works means	Bank solvency certificate minimum ₹(in Lakhs)
11.18 lakhs	Should have experience in maintenance of air-conditioners or providing air-conditioners along with associate works.	4,47,200/-

- h) Should not have incurred any loss in more than two years during the last five years ending **31st March, 2017.**

- i) The **bidding capacity** of the contractor should be equal to or more than the estimated cost of the work put to tender. The bidding capacity shall be worked out by the following formula:

$$\text{Bidding Capacity} = \{[A \times N \times 2] - B\}$$

Where,

A= Maximum turn over in works executed in any one year during the last five years taking into account the completed as well as works in progress. The value of completed works shall be brought to current costing level by enhancing at a **simple rate of 7% per annum**.

N= Number of years prescribed for completion of work for which bids has been invited.

B = Value of existing commitments and ongoing works to be completed during the period of completion of work for which bids have been invited.

NOTES:

- i) **The value of executed works** shall be brought to the current costing level by enhancing the actual value of work at a simple rate of **7% per annum**; calculated from the date of completion to the last date of receipt of applications for tender.
- ii) * Annual turnover as per ITCC or profit & loss statement for the last 5 years shall be submitted & not having any loss in more than 2 years during last 5 years ending **31.03.2017**.
- iii) ** During last seven years ending **31.03.2017**. The work completed upto previous day of last date of submission of tender will also be considered.
3. **SALE OF TENDER DOCUMENTS:** From **12.06.2018 (11:00 Hrs.) to 22.06.2018 (16:00 Hrs.)**. Tender documents can be purchased between **11.00 & 16:00 Hrs.** on all working days from **the office of Head Quantity Section-C, 4th Floor, Vikram Sarabhai Bhavan, Anushaktinagar, Mumbai-400094 (Phone No 022-25487416/7437)**. However, application with credentials as mentioned in para-2 above & checklist (refer page no-3) duly filled in for issue of tender document which will be received only upto **22.06.2018 at 14:00hrs. Tender will not be sent by post.**
4. **COST OF TENDER DOCUMENTS / REGISTRATION FEE** shall be **₹ 500/- per set (Non-refundable)**, shall be paid in form of cash or Demand Draft drawn in favour of "Pay & Accounts Officer, DCS&EM", payable at Mumbai.
5. **OBTAINING OF STANDARD DOCUMENTS:** In addition to the above, the prospective agencies shall be required to possess following documents with them separately, which shall form part of Tender Documents for this work. These documents can be downloaded from the DCS&EM's website or can be purchased separately on payment of prices indicated. In case the agencies already possess these standard documents with them, the same need not be downloaded / purchased again. Payment for the same can be made in cash or in the form of DD drawn in favour of Pay & Accounts Officer, DCS&EM, payable at Mumbai.

SI. No	NAME OF DOCUMENT	PRICE(₹)
1	Conditions and Clauses of Contract – 2008	₹50/- per book.

6. **PROSPECTIVE AGENCIES TO SATISFY THEMSELVES** of fulfilling all the NIT criteria before submission of the tender. Department reserves the right of Non-issue / Non-consideration of Tender documents of the agencies who are not fulfilling the NIT stipulations and / or having adverse report on the works carried out by them in the past.
7. **Date of Pre-bid clarification: up to 25.06.2018**
8. **SUBMISSION OF TENDER:**
The Tender for the work shall be received up to **15:00 hrs.** on **29.06.2018** in the office of **Head, Quantity Section-C, DCS&EM, 4th floor, V.S. Bhavan, Anushaktinagar, Mumbai-400094** and bid shall be opened at **15:30 Hrs.** on the same day. The documents shall consist of following which shall be submitted in separate sealed envelopes.
- i) **Tender document**
- ii) **EMD**

iii) **Financial Bid**

Note:

i) **EMD (Earnest money deposit)** shall be drawn in favour of **Pay & Accounts Officer, DCSEM, payable at Mumbai** as per tender conditions.

ii) **Tenders without EMD shall be rejected forthwith.**

9. **THE DEPARTMENT RESERVES THE RIGHT** to verify the particulars furnished by the applicant independently and accept / reject the tender without assigning any reason thereof. Tender with any condition including conditional rebate shall be rejected forthwith. Short listing of the agencies shall be subject to thorough verification of their credentials and inspection of works carried out by them, through a technical committee constituted by DCS&EM.

10. **IF ANY INFORMATION FURNISHED** by the applicant is found to be incorrect at a later stage, they shall be liable to be debarred from tendering / taking up works in DCS&EM.

(Contact for further details: 022 – 25487416/7437 Fax: 022-25565362).

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Check list while applying for issue of Tender Documents

Name of Work	:	
Tender Notice No.& Date	:	
Name of Agency	:	

S. No	Requirements for purchase of Tender Document	Details (To be filled by agency)	Refer Page No. of credentials
1.	Latest solvency certificate	Rs. Bank's name _____ _____	
2.	Last Five Years annual turnover duly certified by CA / copies of IT returns	2012-13	
		2013-14	
		2014-15	
		2015-16	
		2016-17	
3.	List of similar works successfully completed during last seven years as per NIT	Whether enclosed Yes / No	
4.	List of works in hand as per NIT. Details of all works of any nature under execution or awarded (No work shall be left out).	Whether enclosed Yes / No	
5.	Any other documents		

This is to certify that we have enclosed all the relevant documents / credentials as mentioned above.

Seal & Signature of agency