

**e-TENDER NOTICE**

**INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING**

Online item rate tenders are invited through e-tendering mode by Chairman, G. B., DCSEM, DAE, V.S. Bhavan, Anushaktinagar, Mumbai-94, on behalf of President of India in **two bid**, from eligible contractors for the work and details given below:

1	NIT No.	<b>DCSEM/CQD/QSB/12/2020-21, dt.07.09.2020</b>
2	Name of work	<b>Providing Hospitality, catering services and housekeeping services at Zerlina and Anand Bhavan guest Houses, Mumbai.</b>
3	Estimated cost put to tender	<b>Rs.47.72 Lakhs</b>
4	Earnest Money Deposit (EMD)	EMD of <b>Rs.95,440/-</b> to be submitted in the form of Fixed Deposit Receipt issued by a Scheduled bank in favour of <b>Pay &amp; Accounts Officer, DCSEM, Payable at Mumbai.</b>  However the bidders may submit the EMD as follows: i) <b>Rs.47,720/-</b> in the form of Fixed Deposit Receipt as prescribed above. and ii) <b>Rs. 47,720/-</b> in the form of Bank Guarantee (BG) issued by any Scheduled bank, drawn in favour of <b>Pay &amp; Accounts Officer, DCSEM, Mumbai.</b>  <b>Note:</b> 1) Bank Guarantee not strictly in accordance with the prescribed format shall not be accepted. 2) EMD in the form of cheque will not be accepted.
5	Completion period	<b>12 Months</b>
6	i) Performance Guarantee ii) Security Deposit	5% of Tender Value 2.50% of Tender Value
7	<b>Tender Processing Fee</b>	<b>Rs. 2815 /-, through e-payment.</b>
8	Dates of availability of Tender Documents for view and download	From <b>13.10.2020</b> (11:00 Hrs.) to <b>26.10.2020</b> (15:00 Hrs.) on website <a href="http://www.tenderwizard.com/DAE">www.tenderwizard.com/DAE</a> .  Detailed NIT is also available on website <a href="http://www.dcsem.gov.in">www.dcsem.gov.in</a> for view only.
9	Date of Pre-bid clarification	On <b>27.10.2020</b> ( from 10:30 Hrs. to 16:00 Hrs), to clear the doubts of intending bidders, if any, with prior appointment.
10	Last date and time of closing of online submission of tenders:	<b>02.11.2020</b> (15:00 Hrs.)
11	Last date for submission of Original FDR/BG etc. towards EMD.	On or before <b>04.11.2020</b> (15:00 Hrs.) in the Office of Head QSB, 3 <sup>rd</sup> floor, North wing, Vikram Sarabhai Bhavan, Anushaktinagar, Mumbai -400 094.
12	Date and time of online opening of Technical Bid.	<b>05.11.2020</b> (15:30 Hrs.)
13	Date of opening of Financial Bids of qualified bidders	Will be notified at a later date.

Notes:

1. Tender Notification and documents are available on websites [www.tenderwizard.com/DAE](http://www.tenderwizard.com/DAE).
2. Registered contractors only can purchase / download & submit / upload tenders
3. Interested agencies may visit this website for **registration**.
4. **Contact for assistance/ clarifications 9969395522/ e-mail: [rudresh.tenderwizard@gmail.com](mailto:rudresh.tenderwizard@gmail.com)**
5. For further information, please contact on (022) 25481234/ 25481237 Fax: 25565362 during office hours.

The existing "SECTION – 1 : NOTICE INVITING TENDERS" OF "CONDITIONS AND CLAUSES OF CONTRACT – 2008" (P.5 & 6) in use for 2/3 bid TENDERING has been modified as per the requirement of e-Tendering. The modified VERSION OF THE SAME" is enclosed as **CS-13 (Correction Slip – 13 to Conditions and Clauses of Contract - 2008)**.

1	<b>Contractors who fulfil the following requirements shall ONLY be eligible to apply. (Joint ventures are not accepted).</b>
A	<b>Proof of registration</b> with Government / Semi Government organizations like CPWD, MES, BSNL, Railways, State PWDs etc. in appropriate class OR having experience in execution of similar nature of works.
B	Should have satisfactorily completed works during the last seven years ending previous day of last date of submission of tenders. For this purpose cost of work shall mean gross value the completed work including cost of material supplied by the Government/ Client but excluding those supplied free of cost. This should be certified by an officer not below the rank of Executive Engineer/ Project Manger or equivalent.
i)	Three similar works each costing not less than Rs. <b>19.08 LAKHS each</b> , or Two similar works each costing not less than Rs. <b>28.63 LAKHS each</b> , or One similar work costing not less than Rs. <b>38.17 LAKHS</b> . AND
	<b>Similar work shall mean: Hospitality/ catering services/ Canteen Works.</b>
<b>Note:</b>	The value of executed works shall be brought to current costing level by enhancing the actual value of work at <b>simple rate of 7% per annum</b> ; calculated from the date of completion to last date of submission of tender.
C	Should have had average annual financial turnover of <b>Rs. 47.72 LAKHS</b> on construction works during the last three years ending <b>31<sup>st</sup> March, 2019</b> . (Scanned copy of Certificate from CA to be uploaded)
D	Should not have incurred any loss in more than two years during the last five years ending <b>31<sup>st</sup> March, 2019</b> .
E	Should have a solvency of Rs. <b>19.08 LAKHS</b> .
F	<b>List of works</b> in hand & similar works carried out by them for last <b>7 years</b> indicating i) Agency for whom executed, ii) Value of work, iii) Completion time as stipulated and actual, or present position of the work.
G	Bidding capacity shall be worked out based on works in hand. Bidding capacity shall be equal to or more than cost of work: <b>Bidding Capacity = A x N x 2 – B</b> Where A = Maximum <b>turnover</b> in construction works executed in any one year during the last five years taking into account the completed as well as works in progress. The value of completed work shall be brought out to current costing level by enhancing at a simple rate of <b>7% per annum</b> ; calculated from the date of completion to last date of submission of tender. N = Number of years prescribed for completion of this work. B = Value of existing commitment and ongoing works to be completed during the period of completion of this work.
H	<b>List of construction plant, machinery</b> , equipments, accessories & infrastructure facilities possessed by the agency to complete the work in time.
I	<b>List of Technical staff</b> they possess.
J	<b>CERTIFICATES:</b> (Scanned copy of original certificates to be uploaded)
i)	Performance Certificates
ii)	GST registration certificate
iii)	PAN (Permanent Account Number) Registration
iv)	EPFO Registration Certificate
v)	ESIC Registration Certificate
K	<b>UNDERTAKING as under:-</b> I/We undertake and confirm that eligible similar works(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/we shall be debarred for bidding in DAE in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee. <b>(Scanned copy to be uploaded at the time of submission of bid).</b>
2	The intending bidder must read the terms and conditions as per "SECTION – 1 : NOTICE INVITING TENDERS" OF "CONDITIONS AND CLAUSES OF CONTRACT – 2008" carefully. <b>He should only submit his bid if he consider himself eligible and he is in possession of all the documents required.</b> Department reserves the right of Non-consideration of Tender documents of the agencies who are not fulfilling the NIT stipulations and / or having adverse report on the works carried out by them in the past.
3	Information and Instructions for tenderers posted on website shall form of tender document.
4	The tender document consisting of plans, specifications, the schedule of quantities

	of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website <a href="http://www.tenderwizard.com/DAE">www.tenderwizard.com/DAE</a> or <a href="http://www.dcsem.gov.in">www.dcsem.gov.in</a> free of cost.									
	HOWEVER, THEY WILL BE REQUIRED TO COLLECT THE COPIES OF TENDER DRAWINGS (IF ANY STIPULATED IN THE TENDER DOCUMENTS) PERSONALLY, AND THE SAME SHALL NOT BE AVAILABLE ON THE WEB SITE.									
	<b>OBTAINING OF STANDARD DOCUMENTS:</b> In addition to the above, the prospective agencies shall be required to possess following documents with them separately, which shall form part of Tender Documents for this work. These documents can be downloaded from the DCSEM's website or can be purchased separately on payment of prices indicated. In case the agencies already possess these standard documents with them, the same need not be downloaded / purchased again. Printed books are available at the DCSEM Office, VS Bhavan, Anushaktinagar, Mumbai – 400 094. Payment for the same can be made in cash or in the form of DD drawn in favour of Accounts Officer, DCSEM, payable at Mumbai as indicated below:									
	<table border="1"> <thead> <tr> <th>SN</th> <th>NAME OF DOCUMENT</th> <th>PRICE OF BOOK</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Conditions and Clauses of Contract – 2008</td> <td>Rs.50/- per book</td> </tr> <tr> <td>2</td> <td>Specifications for Civil Works – 2015</td> <td>Rs.500/- per book</td> </tr> </tbody> </table>	SN	NAME OF DOCUMENT	PRICE OF BOOK	1	Conditions and Clauses of Contract – 2008	Rs.50/- per book	2	Specifications for Civil Works – 2015	Rs.500/- per book
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1	Conditions and Clauses of Contract – 2008	Rs.50/- per book								
2	Specifications for Civil Works – 2015	Rs.500/- per book								
5	The bid can only be submitted after uploading the mandatory scanned documents such as Demand Draft or Pay order or Deposit at call Receipt or Fixed Deposit Receipts and Bank Guarantee of any Scheduled Bank towards cost of tender document and EMD in favour of <b>“PAY &amp; ACCOUNTS OFFICER, DCSEM, MUMBAI”</b> and Processing Fee in favour of <b>“ITI LIMITED, NEW DELHI, THROUGH E-PAYMENT”</b> and other documents as specified.									
6	<b>Those contractors not registered on the website mentioned above, are required to get registered. If needed, they can be imparted training for online bidding process as per details available on the website.</b>									
7	<b>The intending bidder must have valid class-III digital signature to submit the bid.</b>									
8	<b>On opening date, the contractor can login and see the bid opening process.</b>									
9	<b>Certificate of Financial Turn Over:</b> At the time of submission of bid, contractor may upload <b>Undertaking</b> / Certificate from CA mentioning Financial Turnover of last 3 years or for the period as specified in the bid document and further details if required may be asked from the contractor after opening of technical bids. There is no need to upload entire voluminous balance sheet.									
10	Contractor must ensure to quote rate of each item. The column meant for quoting rate in figures appears in <b>YELLOW</b> colour and the moment rate is entered, it turns <b>SKY BLUE</b> . In addition to this, while selecting any of the cells a warning appears that <b>if any cell is left blank the same shall be treated as “0”</b> . Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as “0” (ZERO).									
11	In the case of bids in three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.									
12	The Department reserves the right to accept / reject any prospective application without assigning any reason thereof.									
	Short listing of the agencies shall be subject to thorough verification of their credentials and inspection of works carried out by them, through a Technical Evaluation Committee of experts, constituted by DCSEM									
13	<b>IF ANY INFORMATION FURNISHED</b> by the applicant is found to be incorrect at a later stage, they shall be liable to be debarred from tendering / taking up works in DCSEM.									

**PROSPECTIVE AGENCIES SHALL SATISFY THEMSELVES OF FULFILLING ALL THE NIT CRITERIA BEFORE SUBMISSION OF TENDER. DEPARTMENT RESERVES THE RIGHT OF NON CONSIDERATION OF TENDER OF THE AGENCIES NOT FULFILLING THE STIPULATED CRITERIA.**

<b>List of Documents to be scanned &amp; uploaded.</b>	
1	Financial Turn Over certified by CA
2	Profit & Loss statement certified by CA
3	Latest Bank Solvency Certificate
4	List of <b>SIMILAR WORKS completed</b> in last 7 years indicating: I) Agency for whom executed II) Value of Work, III) Stipulated and actual time of completion.
5	List of <b>WORKS in Hand</b> indicating: I) Agency II) Value of Work, III) Stipulated time of completion / present position..
6	List of Construction Plants and Machinery
7	List of Technical Staff
8	<b>Certificates:</b>
i)	Registration certificate, if any
ii)	Certificates of Work Experience / Performance Certificates
iii)	Certificate of Registration for Goods and Service Tax(GST)
iv)	PAN (Permanent Account Number) Registration
v)	EPFO Registration Certificate
vi)	ESIC Registration Certificate
9	Undertaking that the eligible similar work(s) have not been executed through another contractor on back to back basis.
10	FDR/BG of any Scheduled Bank against <b>EMD. (as per the tender condition)</b>
11	Undertaking for having gone through the documents as per Technical Bid, Pre-bid clarification & Corrigendum if any.
<b>(Scanned copy of original certificates to be uploaded)</b>	

**NOTE: CORRIGENDUM (S), IF ANY, SHALL BE UPLOADED ON WEBSITE [www.tenderwizard.com/DAE](http://www.tenderwizard.com/DAE)**

DEPARTMENT OF ATOMIC ENERGY  
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GOVERNMENT OF INDIA  
DEPARTMENT OF ATOMIC ENERGY  
DIRECTORATE OF CONSTRUCTION, SERVICES & ESTATE MANAGEMENT  
CENTRALISED QUANTITY DIVISION



**PRE-QUALIFICATION CUM NOTICE INVITING e-TENDER**

Chairman, G. B., DCSEM, DAE, V.S. Bhavan, Anushaktinagar, Mumbai-94 on behalf of the President of India invites online item rate tender (in two bid) through e-tendering mode, from eligible contractors for the following works:

NIT No.	Name of work	Estimated Cost	EMD	Completion period	Processing fee
12	Providing Hospitality services, catering services and housekeeping work at Zerlina and Anand Bhavan guest houses, Mumbai	Rs. 47.72 Lakhs.	Rs.95,440/-	12 months	Rs.2815.00
23	Renovation of lift lobby area at all floors in V.S. Bhavan at Anushaktinagar, Mumbai	Rs. 47.62 Lakhs.	Rs.95,240/-	12 months	Rs.2810.00
24	Providing various miscellaneous works in PTAA complex at Anushaktinagar, Mumbai	Rs. 41.09 Lakhs.	Rs.82,180/-	08 months	Rs.2425.00
25	Renovation of Houses, Internal finishes at Anushaktinagar, Mumbai	Rs. 360.84 Lakhs.	Rs.721680/-	12 months	Rs.5900.00

Detailed tender notice along with documents are available on website; [www.tenderwizard.com/DAE](http://www.tenderwizard.com/DAE) for free view and download. Tender documents are available for view/ download from 13.10.2020 (11 00 hrs.) to 26.10.2020 (15 00 hrs.). Date of pre-bid clarification on 27.10.2020. Closing of online submission of tenders up to 15 00 hrs. on 02.11.2020. Receipt of hard copies towards EMD up to 15 00 hrs on 04.11.2020. Opening of online tender (technical bids) on 05.11.2020 at 15 30 hrs. Financial bids of qualified bidders shall be opened at a later date to be notified separately.

Detailed NIT is also available on website [www.dcem.gov.in](http://www.dcem.gov.in). for view only. For further information, please contact on 022-25487334, 25487337 Fax: 022-25565362.