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**NOTICE FOR CONDUCTING PENSION ADALAT ON 23<sup>RD</sup> DECEMBER, 2020**

It is proposed to conduct a Pension Adalat on 23<sup>rd</sup> December, 2020 from 11.00 hrs to 13.00 hrs for the DCSEM Pensioners/Family pensioners in pursurance of DAE OM No. 20/16/2020-SCS/9804 dt. 4.12.2020 for prompt resolution of pensioner's grievances within the framework of extant policy guidelines.

It has been decided to convene the Pension Adalat through Video Conferencing in DCSEM, Mumbai. The concerned Pensioners/Family Pensioners are requested to fill in the enclosed Pensioners Grievances Form uploaded in the DCSEM website and forward the same by email at [estt1@dcsem.gov.in](mailto:estt1@dcsem.gov.in) or [estt2@dcsem.gov.in](mailto:estt2@dcsem.gov.in) on or before 18.12.2020. The form received after 18.12.2020 will not be entertained.

As the Pension Adalat will be conducted through Video Conferencing, the time and link will be made available to the Pensioners who have submitted the Grievances form on or before the due date mentioned above.

**Note: Cases involving legal matters e.g.succession etc. and two increments, special pay will not be taken up in above Pension Adalat.**

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**Government of India**  
**Directorate of Construction Services and Estate Management**  
**Pensioner's Grievance Form**

1.	Name of the Pensioner/Family Pensioner					
2	Designation/C.C No./Emp. No at the time of retirement					
3	Unit/Division/Section/Place of Posting					
4	Event (superannuation/Vol. Retirement/Death)		Date of event:			
5	PPO No.					
6	Contact details	Email ID				
		Mobile No.				
		Landline				
7	Address for correspondence					
8	Whether drawing any other pension (if yes, indicate the amount of existing pension drawn)	DAE Unit Pension	Rs.			
		Other Department Pension	Rs.			
9	Category of grievance (please tick the category)	Pay	Pension	Family Pension	Change in Personal Data	Others
10	Description of grievance					
11	List of copies attached in support of your grievance ( if any)					